

Housing Authority of the City of Paso Robles
Monthly Board Meeting February 10, 2004

Present:

Chairman:	Mr. Chet Dotter
Vice Chairman:	Mr. Raymond Hampson
Commissioners:	Mr. Leo Fisher Ms. Pearl Munak
Sec/Dir:	Ms. Carmen Garcia
Recorder:	Mr. Gene Bergman
Guests:	Ms. Jessica Aguilar Ms. Leonore Rodriguez-Garcia Mr. Armondo Corella Mr. Salvador Echeverria Mr. Tom Baron Mr. Ed Gallagher Mr. Andres Perales
Absent:	Mr. David Rouff Mr. Richard Stainbrook Ms. Blair Lowery

1. The meeting was called to order by the Chairman, Mr. Dotter at 6:00 pm. Mr. Fisher moved to accept the minutes as mailed. Seconded by Mr. Hampson, passed.
2. Presentations:
 - A. Ms. Leonore Rodriguez-Garcia was introduced to the Board and gave a brief description of the "Book in a Bag" program. Last Wednesday, February 4, 2004 was the inauguration of the "Raising a Reader" program. It was a good turn out. Ms. Garcia said the reading materials are for children from the ages up to 5 years old. They had purchased 45 book bags. The hours are from 2:30-5:30 pm, M-F at the Youth Arts Foundation. Ms. Garcia invites the Board to the program.
 - B. Mr. Armando Corella and Mr. Salvador Echeverria from Oak Park Soccer League presented the Board with information regarding their program. It started out with 4 teams and currently is up to 15 teams. Mr. Corella explained that \$8-9,000 is needed for their soccer budget for this year. He hopes to have \$3500 in grants. Mr. Dotter asked Mr. Corella what amount was he requesting? Mr. Hampson made the motion for the Board to give \$5,000 for the Oak Park Soccer League with the condition that the parents and other grants match dollar per dollar. Mr. Fisher seconded, passed. Also Mr. Fisher made the motion to purchase 50 t-shirts for \$8 each. Mr. Hampson seconded, passed.
 - C. Baseball/Softball Program-Mr. Fisher invited Tom Baron and Andres Perales to discuss starting a baseball team here at Oak Park. Mr. Fisher will donate his batting device and helmet to get started. Mr. Baron will check with the Recreation and the Police Department regarding their programs. Mr. Perales said he would commit to being the coach, and the Housing Authority Board would commit to funds. First they will check into where the children would play. The idea would be to recruit a team from Oak Park to join with one of the other programs in the City.
3. Rent Roll, Vacancies, Monthly Report, Checks Written and Tenants Accounts Receivables were reviewed. Mr. Fisher moved to approve all items. Mr. Hampson seconded, passed. Mr. Bergman noted that check #8660-\$1082.83 to Vickie Jeffcoach, \$550 of that was donated.
4. Review of Capital Fund Program-the discussion of the \$280,000. The Board will prioritize \$120,000 for the off street improvements (curbs, gutters and sidewalks) for the Senior Housing on 28th St. The remaining balance of \$160,000 could possibly be used for additional parking, paving dirt areas and paying for the COP officer. The funds need to be committed in 2 years and spent in 4 years. Recommendations need to be made at March's meeting and finalized in April.
5. Review of proposed Housing Authority Budget-Mr. Dotter wants to cut back on activity funds for the Recreation Program since we are funding the soccer league and a baseball team. Mr. Bergman stated that he wanted to put in an additional \$5,000 towards Tenant Services, in addition to the \$53,800 listed. Mr. Bergman notified the Board of the significant increase in Workers Compensation fees and Fire and Extended Coverage for a total of \$50,000 for both.

- A. Employee Salary Recommendation-Mr. Fisher made a motion to increase Administrative salaries by 5% and Maintenance 3%. Mr. Hampson seconded, passed.
6. Senior Housing-The Paso Robles Nonprofit Housing Corporation is getting very close to completing all of the requirements for the building permit. Once they have the building permit, bids will be invited from interested contractors. The financing is all in place and they are getting quotations on the necessary insurance requirements.
7. Parking Well Expansion-The Board discussed the need to have plans drawn for parking. Mr. Bergman said that North County Engineers possibly would be interested in. Mr. Dotter suggested contacting Cal Poly, to see if a junior or senior student would be interested in drawing plans.
8. New Business-
 - A. The tree trimming bid came in from Scovell for \$25,000. Mr. Bergman discussed that we had only received one bid, usually Flynn puts a bid in. Flynn is almost out of business. Their workmans comp insurance is extremely high, it was up to 86%. They are only working owner operated. HUD does not like for us to receive only one bid. Mr. Bergman talked to Mr. Johnson Badalpour regarding this issue and he said this would be considered "Forced Labor-" hire for x hrs. for the dollar amount. Mr. Bergman said this would be a prevailing wage job. Mr. Hampson accepted the bid from Scovell for tree trimming in the amount of \$25,000 at \$140 an hour. Mr. Fisher seconded, passed.
 - B. There was a discussion whether Housing Authority funds could be used towards the Homeless Program. Mr. Bergman notified the Board that the Housing Authority funds are restricted for residents of the Housing Authority only.
 - C. Mr. Hampson announced to the Board that Mr. Dotter and Mr. Richard Stainbrook had both been re-appointed to the Board for another 4 year term. Congratulations.
9. Meeting adjourned at 8:05 pm.

Gene Bergman, Secretary

Chet Dotter, Chairman